

Job Description

Job Title:	Beauty Therapy Teacher
Responsible to:	Head of Teaching and Learning
Grade of Job:	Teaching Team
Rate of Pay:	TBC
Hours:	1.5 days/week – Thurs 12:30–16:45 & Friday 08:45–16:45

Main Duties:

Working as a teacher within the Bridge Training Ltd provision you will be delivering Beauty Therapy to young people aged 14-19 at Entry Level, Level 1, and Level 2 (with possible expansion to Level 3). As part of the Bridge Training teaching team, you will develop a strong Beauty Therapy programme that meets the needs of the students and the Bridge Training curriculum.

The post holder should be a highly motivated with a 'can do approach' to education and driven to make a difference. Have a knowledge of OFSTED and ideally will have been involved in the inspection process and demonstrate innovative teaching practice. You will be responsible for planning and teaching within the Beauty curriculum and will ensure the effective delivery of a high-quality personalised learning experience that promotes equal access to success.

- To carry out professional duties of a teacher in accordance with Bridge Training policies under the direction of the Head of Teaching and Learning with the support of the Development Mentor Leads
- To be an effective professional who demonstrates knowledge within the vocational field, can teach, assess effectively, motivate students to achieve and progress, and take responsibility for own professional development and encourage the best in their students

Please note.

This post is considered as Regulated Work with vulnerable children and/or protected adults, therefore Bridge Training follow a Safer Recruitment Policy and process, and the post will require an enhanced DBS.

If you have spent more than 3 months working or living outside the UK in the last 5 years, then you will be required to present a copy of an overseas criminal record check. Details of how to apply and contact details can be found on the GOV.UK website.

We do not accept CV's and we do not accept CVs by post or email. All our vacancies must be applied by completing an application form.

If you do not currently hold a teaching qualification it will become a mandatory requirement for this post and must be achieved within 18 months. A Bridge Training Ltd mentoring programme is in place to help you achieve this.

To carry out professional duties of a teacher in accordance with Bridge Training's policies to engage in performance monitoring activities with development leads under the direction of the Head of Teaching, Learning

To attend 1-2-1 meetings with the Head of Teaching and Learning on a regular basis and to update Action plans and report progress with support of Development Mentor Leads

To engage in performance monitoring activities with development leads

To review and record individual student progress in line with company policy and to the quality Standards set by Awarding Bodies and other External Funding Organisations and to assess and verify ongoing student work in line with best practice procedures giving accurate feedback to students and assessors

Provide learning and assessment activities which meet curriculum requirements and the aims and needs of all the students.

Plan and use a range of effective and appropriate teaching and learning techniques to engage and motivate students and encourage independence and student autonomy.
To provide timely information to Internal Verifiers in line with the Verification annual plan and ensure assessment outcomes are actioned prior to the next review
To participate in relevant standardisation meetings and share best practise and resources in Teaching, Learning and Assessment
Maintain course and CPD files and all other administrative duties associated with effective subject and course delivery and requirements of Professional Development and use the Development Mentor Lead to support own and others' professional development.
To be an effective professional who demonstrates knowledge within the vocational field, can teach, assess effectively, take responsibility for professional development, and encourage the best in the students
To provide weekly planning documents which comply with company guidelines which evidence the use of initial assessment and show the embedding of equality and diversity, functional skills, IAG and differentiation
Establish a purposeful and motivating learning environment where students feel safe, secure, confident, and valued
Establish and maintain procedures with students which promote and maintain appropriate behaviour, communication, and respect for others, while challenging discriminatory behaviour and attitudes.
Select and develop a range of effective resources, including appropriate use of new and emerging technologies that are inclusive, promote equality and diversity.
Identify clear teaching objectives, specifying how students will be taught and assessed to encourage
To utilise planning time effectively to ensure all resources and teaching materials are produced in an appropriate and professional manner and are effective, up to date, relevant and reviewed as part of the ongoing lesson review process that meets the requirements of the SAR/QIP in relation to the retention and engagement of students
Make effective use of assessment ensuring effective teaching and best use of available time
Assess and record students' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, and recognise the level at which the student is achieving
To encourage students to achieve their goals and targets through ongoing tutoring and one to one support and within the timescales as set in the ILP's
To engage in the employability and PSHE programme
Incorporate IAG within teaching, signposting students to relevant opportunities and careers path
To accurately complete and provide Attendance Registers
To work towards key performance indicators as set by Bridge Training in relation to attendance, retention, achievement and success.
To participate in Lesson Observations in line with Company Policy
Undertake assessment of students and participate in the Bridge Training's system of reporting to parents
General
Promote to students and staff a safe and harmonious working environment in line with Health and Safety requirements, Safeguarding and the Equal Opportunities Policy and ensure high levels of housekeeping
To maintain up-to-date paperwork and comply with contractual and audit requirements and to ensure that all contractual paperwork is completed, and all other administrative duties associated with course delivery comply with external and internal quality requirements

To attend, plan, assist and promote Bridge Training at career events, open days and taster days and be actively involved in marketing the company

To partake actively in lifelong learning and constantly seek to perform more effectively through widening knowledge

To assist the teaching staff and/or other Bridge Training staff in student's behaviour management and to standardise the approach to student behaviour management

To work in accordance with company procedures and good practice

To comply with the company's Equal Opportunities Policy, Code of Conduct, Health and Safety, Safeguarding other relevant policy, procedures, and legislation

To comply with and or ensure compliance with Company Data Protection Policies and other relevant legislation

The post holder will also undertake such other duties as may reasonably be required at the initial agreed place of work and other locations. In time the job may change and in consultation with the post holder, the job description will be revised and issued as necessary. The appraisal process in place in the company will be the mechanism for instigating discussions and subsequent amendments to this document.

PERSON SPECIFICATION

1. Qualifications	Essential	Desirable	Tested
Hold relevant professional qualifications in subject specialism (minimum of a Level 3, Advanced)	Yes		Application Form
Hold a recognised Teaching qualification PTTLS/CTTLS/DTTLS, CertEd, PGCE		Yes	Application Form
Hold a recognised assessor award and verifier qualification D32/33, A1/V1/TAQA		Yes	Application Form
Minimum of level 2 literacy and numeracy or GCSE English and Maths grade C/grade 4	Yes		Application Form
2. Experience			
To have a minimum of three years industry experience	Yes		Application Form
Have teaching experience in the subject area and relevant up to date CPD in subject specialism		Yes	Application Form
Have a proven track record of managing and supporting a diverse group of students		Yes	Application Form/Interview
Experience of addressing individual student needs, both inside and outside the class setting		Yes	Interview
Have experience of identifying, developing, and sharing innovative and creative teaching resources	Yes		Interview
Experience of working with students who may have little experience of education and training		Yes	Application Form/Interview
3. Skills and Abilities			
Knowledge of the ways in which students learn effectively	Yes		Task
The ability to deliver a high standard of teaching, learning and student support	Yes		Task
The ability to teach creatively adapting to the needs of a variety of students and willing to explore new teaching and learning strategies	Yes		Task
Excellent interpersonal skills	Yes		Interview
Ability to carry out administration effectively and prioritise and organise own workload		Yes	Interview
A keen interest in the use and development of e-learning	Yes		Task/Interview
Ability to work, influence and motivate at all levels of the organisation and the willingness and ability to work as part of a team		Yes	Interview
To have aspirations and expectations for their students and themselves	Yes		Interview
To have a minimum of three years industry experience	Yes		Application Form
4. Qualities			
To have high aspirations and expectations for their students and themselves	Yes		Interview
The ability to evaluate, reflect and continue to improve		Yes	Interview
Willingness and ability to undertake further professional development in line with contractual, business needs and national developments	Yes		Interview
Be able and willing to teach across the range of courses offered	Yes		Interview
Be committed to improving the quality of teaching and learning	Yes		Interview
To be flexible, energetic, adaptable and can use initiative	Yes		Interview
To be dedicated to the success of the students, Bridge Training and themselves	Yes		Interview
A flexible and responsive attitude to the likely changing demands of the post		Yes	Interview

